

Parent-Teacher Interviews 2014-15

The Elementary Progress Report Card shows students' development of Learning Skills and Work Habits, as well as their general progress in the subject areas, during the fall of the school year. Teachers will indicate each student's progress towards meeting *learning goals*, leading to the achievement of curriculum expectations, in one of three categories: *Progressing Very Well*, *Progressing Well*, and *Progressing With Difficulty*. The "Progressing" check boxes and accompanying statements **must not in any way be understood as predictors of a student's grades on the report card for term 1, nor are they connected to grades**. (This means that a student who is Progressing Very Well may not necessarily receive a level 4 mark on the First Term Achievement Report Card in February.)

As we approach the mid-point of Term 1, teachers of Grades 1 to 8 have begun the process of writing progress reports. **Progress Report Cards will be sent home with students on Monday, November 3rd**. These reports provide a general outline of student progress at this point in the year. Conferencing with a teacher provides additional valuable information for you to support your child's learning.

The teachers at Wellesley value the time spent with parents discussing student progress. **This year teachers will be available to meet with parents on Thursday November 6 from 4:00- 7:00 pm and on the P.A. day (Friday November 7) from 9:00 – 11:30 am**. Although interviews are not mandatory, we do appreciate the opportunity to discuss your child's learning.

If the times above do not work for you, you may request a call back online or you may contact the teacher directly to set up an alternate time. This contact could be done through a letter or a note in the planner, or you can call the school at 519-570-8141 and leave a voice mail message for the teachers you would like to meet or speak with. (you can find the staff voice mails under "Staff List" on the **school website at: www.wel.wrdsb.on.ca**) Teachers may also contact parents to request an interview. Interviews can be done face to face or over the phone.

Grade 1 – Grade 8 Conferences – Thursday, Nov. 6 and Friday Nov. 7, 2014

To book your interview time online, go to www.wellesley.schoolappointments.com. Bookings can be made starting October 27th at 4 p.m. You can book appointments up to November 5th at 12:00 p.m.

- **If a teacher's time slots are all filled and you would like an interview**, please contact the teacher using one of the methods mentioned in the preceding paragraph. **Requesting a "call back" online may be the easiest**. The teacher will then get in touch to set up an interview.
- **Kindergarten parents – separate letters will be sent home by the Kindergarten teachers with information about Kindergarten parent conferences during the week of November 3-7.**



Instructions for using the online booking system are on the reverse side of this page. Information is also provided on our website. If you experience difficulty with booking your conference time or do not have access to a computer, please call the school office and we will assist you (519-656-2830).

We look forward to providing further information to you about your child's learning during parent/teacher conferences.

Sincerely,

Brian Morgan
Principal

School Appointments - Parent Instructions

1. Go to our school appointments web site: <http://wellesley.schoolappointments.com/>
2. Register for an account by clicking the "**REGISTER**" menu tab and filling in the on-line form. Choose a user id and password for yourself and then click the "**Register Now**" button.
3. Add your children into the system by clicking the "**Add a Student**" button. Click "**Insert New**" button to add more children.
4. Click the "**date**" icon beside each child's name to schedule appointments. Select the staff you wish to book appointments with and the "**View Calendars**" button. Use the "**Ctrl**" or "**Command**" key to select multiple staff to view at the same time.  
5. Click on available time slots to book your appointments and then click the "**Book Appointments**" button to save your bookings.