



# Waterloo-Oxford District Secondary School

## Chromebook 1:1 for all Grade 9's

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September 2016

Dear Parents/Guardians of students in Grade 9 Classes:

Welcome to the 2016-2017 school year! This is an exciting time to be a student in a grade 9 class in the Waterloo Region District School Board. All high schools will be participating in the Chromebook 1:1 Initiative. This means every student in a grade 9 class is going to receive a Chromebook for use throughout their high school career.

### **What is a Chromebook?**

A Chromebook is a mobile computer that runs on Google's Chrome Operating System. These machines are designed to be used primarily while connected to the internet. They are optimized to allow the use of Google applications (i.e. Google Drive, Calendar, Gmail, Google Classroom, etc.). WRDSB students already have Google Apps accounts provided to them by the Board which they will use on their Chromebooks.

### **When will students be receiving their Chromebook?**

We will be giving students their Chromebooks on the first day of school, **September 6, 2016**. **Students are to report to the Library when they arrive at school to pick up their Chromebook.**

### **How can parents and students find out more about the Chromebook 1:1 Initiative?**

We will be sharing more information on the Chromebook 1:1 Initiative at Grade Nine Parents' Night on Wednesday, September 21<sup>st</sup>. We will also be sharing information at our September School Council meeting. Follow us on our school website for further details.

We are excited about this initiative and the benefits it will bring to our learning community!

Sincerely,

Beth Bodkin  
Principal, Waterloo-Oxford District Secondary School



# Chromebook 1:1 Instructions and Procedures

## General Rules of Use:

1. All Chromebooks are provided with a charging cord. Because **Chromebooks remain the property of WRDSB**, please ensure the Chromebook and charging cord are always ready to be returned in their original condition.
2. **Please bring the Chromebook to school each day, fully charged.**
3. Students are responsible for the care of the Chromebooks. We encourage students to buy a protective sleeve or case to transport and store your Dell Chromebook 11. This case can more easily identify the Chromebook as "yours."
4. **Please report any damage or issue with your Chromebook immediately.** Please speak to our in-school technician, Mr. Bielak, about any problems or concerns you may have regarding the use and care of the Chromebook. Vice Principals will be consulted where there are concerns about intentional damage or vandalism. **Damage and Replacement Costs: Chromebook: \$330 / Lost or Damaged Charging Cord: \$30**
5. **Note:**
  - Borrowing a Chromebook is a privilege.
  - The Chromebook is to be used as a tool for school work.
  - Students must read and follow the WRDSB's Responsible Use Policy, found on-line at <http://www.wrdsb.ca/our-schools/school-year-information/responsible-use-procedure-rup/>
  - The Chromebooks are reliable, but should you experience a hardware issue, please deal with it at school at the earliest possible opportunity.