

# SCHOOL CALENDAR SEMESTER 1

	MON	TUES	WED	THURS	FRI
		Grade 9's+10's only	Grade 11's +12's Only		
WEEK 1 Sept 7-10		AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A
		PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B
WEEK 2 Sept 13 - 17	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C
	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D
WEEK 3 Sept 20 - 24	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A
	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B
WEEK 4 Sept 27-Oct 1	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C
	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D
WEEK 5 Oct 4 - 8	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A
	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B
WEEK 6 Oct 11 - 15		AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C
	THANKSGIVING	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D
WEEK 7 Oct 18 - 22	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A
	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B
WEEK 8 Oct 25 - 29	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C
	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D
WEEK 9 Nov 1 - 5	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A
	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B
WEEK 10 Nov 8 - 12	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	INSTRUCTIONAL	INSTRUCTIONA SUPPORT DAY
	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	SUPPORT DAY	
WEEK 11 Nov 15 - 19	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	
	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PD DAY
WEEK 12 Nov 22 - 26	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C
	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D
WEEK 13 Nov 29 - Dec 3	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A
	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B
WEEK 14 Dec 6 -10	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C
	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D
WEEK 15 Dec 13 - 17	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A	AM - BLOCK A
	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B	PM - BLOCK B
ec 20 - 31	Manager Committee		WINTER BREAK		
WEEK 16 Jan 3 - 7	AM - BLOCK C PM - BLOCK D	AM - BLOCK C PM - BLOCK D	AM - BLOCK C PM - BLOCK D	AM - BLOCK C PM - BLOCK D	PM - BLOCK D
WEEK 17 Jan 10 14					100000000000000000000000000000000000000
	AM - BLOCK A PM - BLOCK B	AM - BLOCK A	AM - BLOCK A PM - BLOCK B	AM - BLOCK A	AM - BLOCK A
		PM - BLOCK B	A. 110 (110 (110 (110 (110 (110 (110 (110	PM - BLOCK B	PM - BLOCK B
WEEK 18 Jan 17 - 21	PM - BLOCK D	PM - BLOCK D	AM - BLOCK C PM - BLOCK D	PM - BLOCK D	AM - BLOCK C PM - BLOCK D
	****PLEASE NOTE THIS WEEK IS SUBJECT TO CHANGE ****				
WEEK 19 Jan 24 - 28	AM - BLOCK C	AM - BLOCK C	AM - BLOCK C	(MCTOLLOTTIC)	
	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	PM - BLOCK D	SUPPORT DAY
VEEK 20	INSTRUCTIONAL	INSTRUCTIONAL			A



# STUDENT INFORMATION AND CODE OF CONDUCT 2021-2022

1206 Snyder's Road West Baden, ON, N3A 1A4 (519) 634-5441 wod.wrdsb.ca

Main Office Hours 7:30 am - 3:00 pm

PRINCIPAL Mrs. C. Salonen

VICE-PRINCIPALS

Mr. Millar (A-K), ext. 5511 Mr. Ballantyne (L-Z), ext. 5512

#### **GUIDANCE COUNSELLORS**

Ms. P. Kipfer (E-Le) Mr. S. Mitani (B-D) Ms. J. Parker (Ru-Z) Mrs. J. Shipp (A, Li-Ro)

Counsellors are available to assist students with academic or personal concerns.
Students may book an appointment by signing up online, through the school website, under the guidance tab.

SCHOOL DAY
Online Payment Portal
www.school-day.com
Sign Up Now!

We at WODSS take great pride in our students' commitment to learning, to their school, and to their community. We value your contributions to our community, and are proud of the ways in which you model our collective values of positivity and commitment.

## **ATTENDANCE**

Regular school attendance is an important contributor to school success and is also a legal requirement. Students are expected to attend all assigned classes. All absences for students under the age of 18, must be approved by a parent or guardian. Students 18 years of age and older may validate their own absences.

#### WHAT DO I DO IF I'M ABSENT?



**Call 519-634-5441 press 1 for attendance** 



Email wod-attendance@wrdsb.ca



Send a note with your student to be dropped off at attendance office upon return to school

Please be sure to include students name, your name and relationship to student, date of absence and the reason for the absence.

#### WHAT DO I DO IF I'M LATE FOR CLASS?

- Enter the designated entrance and go directly to class and sign-in with your teacher.
- Your late arrival will be recorded by your teacher and you may be assigned a consequence by your teacher.
- If a teacher continues to have concerns about the nature or frequency of a student's late arrival to class, the student's vice-principal will be informed, detentions may be assigned, and parent will be contacted.

#### WHAT DO I DO IF I HAVE AN APPOINTMENT?

If you are absent for any portion of the day, you must sign-in/out with the attendance office. For example, if you have an appointment in the morning and arrive at school during the middle of lunch, you must proceed to the attendance office to sign-in before going to your afternoon classes.

## **CONTACT US!**

ATTENDANCE Ext. 8 5504 GUIDANCE Ext. 8 5520 STUDENT ACTIVITIES Ext. 8 5503

SCHOOL DAY Ext. 8 5502 CO-OP OFFICE Ext. 8 5690

# RESPECT AND RESPONSIBILITY

## **BE RESPECTFUL TO OTHERS**

Positive Student Behaviour and Bullying
It is an expectation that all interactions between all members of the school community are positive in nature, which precludes the use of inappropriate, hurtful, threatening or demeaning language, comments and actions.

Students can expect that any inappropriate comments and actions will be addressed by a staff member and that consequences will be progressive in nature, potentially resulting in suspension from school.

"Bullying is typically a form of repeated, persistent, and aggressive behaviour directed at an individual or individuals that is intended to cause (or should be known to cause) fear and distress and/or harm to another person's body, feelings, self-esteem or reputation. Bullying occurs in a context where there is a real or perceived power imbalance." (Ministry of Education, Policy 144)

Bullying can take many forms: physical (hitting, pushing, tripping), verbal (name calling, mocking, making sexist, racist or homophobic comments), social (excluding others from a group, spreading gossip or rumours) or it can occur through the use of technology (spreading rumours, images or hurtful comments through the use of e-mail, cell phones, text message, internet websites or other technology). Bullying using technology is often referred to as cyberbullying.

Bullying will not be tolerated on school property, at school-related activities, on school buses, or in any other circumstances (e.g., online) where engaging in bullying will have a negative impact on the school climate. Students who engage in bullying behaviour can expect their behaviour to be addressed by a vice-principal with school consequences, and may include police involvement.

All members of the school community are expected to comply with the expectations outlined in the WRDSB Code of Conduct.

# **HEALTH AND SAFETY**

#### **Smoking and Vaping**

Smoking and Vaping are not permitted anywhere at W-O or within 20 m of school property as per the Ontario Smoke Free Act. Failure to follow this may result in suspension and/or a fine issued by the Waterloo Region By-Law Officer. Vapes and all vape related products are not allowed on school property. These items will be confiscated if found and consequences, including possible suspension will be enforced.

#### **Anaphylaxis**

Many students have life threatening allergies to foods, scents, or other substances. We are a scent-aware and nut-aware site. If you carry an EpiPen, complete the medical form, submit it to the office and be sure to keep your EpiPen on your person at all times, including when on field trips.

#### **Keep Your Belongings Safe**

- Whenever possible, leave your valuable items at home.
- Never leave your personal items unattended.
- You may be assigned a locker for your personal use. Sharing lockers is not permitted. Your locker is only as safe as you make it. Do not share your locker combination.
- Change rooms are NOT secure areas.
   Leave valuable items in your locker.
- WODSS is not responsible for lost or stolen items

# **RESPECT IN HOW WE DRESS**

Clothing choices should reflect W-O's intent to foster an inclusive and welcoming learning environment that is safe for all and that embraces a diverse range of backgrounds and identities. Student attire, and conversations surrounding such, should not interfere with the health and safety of individuals nor should it contribute to the marginalization of any group.

# **ACADEMIC INFORMATION**

### **MISSED WORK**

It is expected that students complete all assigned work by the due date given. Students who are absent on the day of an assessment (e.g. test or presentation) or when an assignment is due, must speak with their teacher when they return to make arrangements to complete the required work. Whenever possible, students will inform their teacher in advance of their absence.

Assessments have a final date of submission after which they will no longer be graded. This date will be clearly communicated to students by the teacher. Work that has not been submitted by the final due date will be deemed "incomplete" for the purposes of grade reporting. Failure to complete all required work will negatively impact a student's final grade, and may prevent successful attainment of the credit.

# **ACADEMIC INTEGRITY POLICY**

Some students will knowingly or unknowingly commit academic offences. If a student is suspected of committing an academic offence, the teacher will inform administration and will meet with the student to determine the nature and extent of the incident and the student's understanding of the situation and intent.

Students who commit an academic offence will face one or more of the following consequences:

- Re-doing part or all of the assessment under direct supervision, or completing an alternate assignment.
- Limited access to academic recognition, school awards and scholarships.
- Additional consequences related to the student's behaviour, including, detentions and/or suspensions.
- Parent/guardian phone call or meeting.

# **EXAMS AND SUMMATIVES**

Students are required to be present on the assigned date for all their examinations and summative evaluations, unless a medical certificate is provided or the student has received administration approval in advance of the evaluation. Vacations, trips abroad and summer jobs (e.g. camp counsellor training) are not acceptable reasons for missing exams or final evaluations.

# **TECHNOLOGY AT SCHOOL**

Use of School Computers and Chromebooks
Use of school computers, Chromebooks, and other technology (e.g. iPads) is a privilege, not a right.
Computers for general use throughout the school day are available in the library. Students who require computers to complete school-work have priority over those students wishing to use them for personal or social reasons.

Computer and/or network privileges may be revoked for unacceptable conduct in class or on-line, and students may be subject to disciplinary action. In order to maximize use and ensure security, please review the WRDSB Responsible Use Procedure.

#### **Cell Phones and Electronic Devices**

Cell phones and other personal communication devices must never disrupt the learning environment. When in class, your cell phones should be turned off and out of sight, unless otherwise directed by your teacher.

Cell phones must never be used to take photos or videos anywhere on school property without a person's knowledge and consent. This is a violation of privacy and may result in school or police consequences.

WODSS is not responsible for any lost, stolen or damaged cell phones or electronic devices.